

INSTRUCTIONS FOR PROCESSING AN APPLICATION TO LEASE AUGMENTATION WATER FROM SUMMIT COUNTY GOVERNMENT

An up-to-date application form can be downloaded from the County's website: www.co.summit.co.us

Complete the application form. Call 970-453-3403 with questions regarding the application.

Mail the complete, signed application and \$300 non-refundable application fee to:

Summit County Government
Water Lease Program
208 E. Lincoln Ave.
P.O. Box 68
Breckenridge, CO 80424

A receipt and confirmation that an application has been received will be sent to the mailing address on the application within 5 business days.

Allow 45 days for initial review of the application. The County's water augmentation decree gives authorized "objectors" 30 days to review and approve applications from many geographic areas within the County. Note that it will take longer to secure approval for a lease if the applicant's proposed use of water requires specific, case-by-case approval of the Board of County Commissioners according to the County's water lease policy.

A draft lease agreement will be mailed to the address on the application when the request has been approved for a lease. Included in this mailing: (a) total amount of augmentation water required and allotted for applicant's proposed use and (b) cost to lease that amount of water. Note that the total amount of augmentation water required will include the amount required to cover depletions associated with the primary single family residence on the property as well as the proposed supplemental use. Waste water treatment information is also used to determine the total amount of augmentation water that will be required.

Applicants are encouraged to seek individual legal counsel before signing the lease agreement. A thorough understanding of legal responsibilities and obligations is advised before an applicant commits to lease augmentation water.

Return two originals of the signed lease agreement along with required upfront fees to the County at the address listed above. The County will add its authorized signature to the lease agreement and return one to the applicant. The fully executed agreement will be officially recorded in the office of the Clerk & Recorder for easy retrieval as part of any future transfer of property ownership.

The applicant must apply to the Colorado Division of Water Resources for a new or replacement well permit. Information about applying for a well permit can be found on the Department's website: www.water.state.co.us

The fully executed lease agreement and/or an abbreviated memorandum of agreement signed by the County will be required by the Division of Water Resources before a special well permit will be issued. If augmentation water is required for a conditional use permit (e.g. to build and/or occupy an "accessory unit", it is the responsibility of the applicant to provide the County Planning Department with documentation that augmentation water has been acquired and a special well permit has been secured. Applicants should anticipate a requirement by the Colorado Division of Water Resources to install a meter on their well. Applicants should contact that Division of Water Resources regarding reporting requirements.

The County will send to the lessee an invoice for annual administrative fees. If annual administrative fees have not been received within 30 days the County may initiate action to terminate the lease and notify the Division of Water Resources that the property owner may not have adequate augmentation water to support a special well.