



## **BUILDING & GROUNDS DEPARTMENT**

970-453-3437  
Fax 970-453-3554  
0037 Peak One Drive  
Frisco, Colorado 80443  
Post Office Box 68  
Breckenridge, Colorado 80424

# **REQUEST FOR PROPOSAL**

**Justice Center  
HVAC Upgrade  
501 N. Park, Breckenridge, CO 80424**

**PROPOSAL DUE: June 10, 2010 by 1:00 PM**

**REQUEST FOR PROPOSALS**  
**Justice Center HVAC Upgrade**

**A MANDATORY PRE-BID CONFERENCE** will be held **Friday, May 28 at 8:30 am**. All interested firms are required to attend this meeting. Participants shall meet at **501 N. Park, Breckenridge, CO, main lobby**

Contractors interested in attending the pre-proposal meeting must register in advance by calling Building & Grounds at 970-453-3437. Job information packages will be made available at the pre-bid meeting.

Sealed proposals for the **Request for Proposal** for Summit County Government will be received by the Building & Grounds Department, 0037 Peak One Drive, Frisco, P.O. Box 68, Breckenridge, CO. 80424, **UNTIL: June 10, 2010 at 1:00 pm**.

Any questions regarding this Request For Proposal should be directed to Mark Fisher, Shop Foreman, at 970-453-3506, or via emailed to: [markf@co.summit.co.us](mailto:markf@co.summit.co.us)

All interested firms are invited to submit a proposal in accordance with the terms and conditions stated in this Request for Proposal.

**SUMMIT COUNTY**

**WAYNE BYRNE**  
**BUILDING & GROUNDS DIRECTOR**

SUMMIT COUNTY BUILDING & GROUNDS DEPARTMENT  
**STATEMENT OF NO RESPONSE**

**Justice Center HVAC System Upgrade**

If you are not interested in bidding on this project, please fax this form to the Building & Grounds Department at 970-453-3554.

We have declined to respond to the RFP for the following reason(s), please check all that apply:	
<input type="checkbox"/>	We do not offer this service/product.
<input type="checkbox"/>	Our schedule would not permit us to respond at this time.
<input type="checkbox"/>	Unable to meet specification(s).
<input type="checkbox"/>	Insufficient time to respond.
<input type="checkbox"/>	We are unable to meet bond requirements.
<input type="checkbox"/>	Remove us from your bidders' list for this commodity or service.
<input type="checkbox"/>	Please keep us on your bidders' list for similar commodities or services.
<input type="checkbox"/>	Other (Please explain):

COMPANY  
NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

CITY /STATE/  
ZIP: \_\_\_\_\_

AUTHORIZED  
REPRESENTATIVE: \_\_\_\_\_  
(PRINT/TYPER NAME)

AUTHORIZED SIGNATURE: \_\_\_\_\_

<b>COMMENTS:</b>

**INSTRUCTIONS**

**TO**

**BIDDERS**

## **INSTRUCTIONS FOR SUBMITTING PROPOSALS**

To be considered, all proposals must be submitted in accordance with these instructions.

**NOTE: THE FOLLOWING ARE GENERAL INSTRUCTIONS FOR SUBMITTING PROPOSALS. ADDITIONAL AND/OR CONFLICTING INSTRUCTIONS OUTLINED IN THE GENERAL SPECIFICATIONS IN THIS REQUEST FOR PROPOSAL (RFP) MAY SUPERSEDE THESE INSTRUCTIONS.**

**A. ISSUING OFFICE**

Building & Grounds Director, Building & Grounds Department, issues this RFP for Summit County.

**B. PURPOSE**

This RFP is designed to provide prospective firms sufficient information to enable them to prepare and submit proposals for consideration by Summit County.

**C. SCOPE**

This RFP contains the instructions for submitting proposals, the information to be included in the response and any mandatory requirements, which must be met to have the response, be eligible for consideration.

**D. WHO SHOULD RESPOND**

Summit County is hereby soliciting and contacting prospective firms who are known to do business relevant to this RFP. All interested firms are invited to submit a proposal in accordance with the specifications, procedures, dates and times as set forth herein.

**E. INQUIRIES**

Prospective firms may make written or verbal inquiries concerning this RFP to obtain clarification of the proposal requirements. If specified, a pre-proposal conference or a mandatory pre-proposal conference may be scheduled to clarify information contained within the RFP. All interested firms will be invited to attend at the date and time specified. No inquiries will be accepted after five (5) calendar days before the RFP closing date.

**F. ADDENDUM OR SUPPLEMENT TO REQUEST FOR PROPOSAL**

In the event that it becomes necessary to revise any part of this RFP, an addendum will be provided to each firm who received the original RFP or, if applicable, only to those firms who attended a mandatory pre-proposal conference.

**G. PROPOSAL SUBMISSION**

Your proposal must be received on or before the date shown on the RFP. Firms mailing their proposals must allow sufficient delivery time to ensure receipt of their proposals in the Building & Grounds Department on or before the time and date specified. The proposal package should be delivered or mailed to:

**Summit County Government, Building & Grounds  
P.O. Box 68, Breckenridge, CO 80424  
0037 Peak One Drive, CO 80443**

One (1) proposal clearly marked "ORIGINAL" should be submitted in a sealed envelope or container with the name of the proposer's firm clearly shown on the top left hand corner of the envelope. The following information must be clearly shown on the bottom left hand corner of each envelope:

**"RFP: Justice Center HVAC Upgrade, June 10, 2010**

**Note:** Proposals should not be submitted by facsimile machine. Typically, proposals consist of several pages of required documentation. The Procurement Specialist opens the proposals at the specified time, tabulates their completeness and distributes them to members of the Evaluation Committee. Due to time schedules that have been preset with the committee members, it is suggested that the original proposal packages be delivered or mailed in order to be received as described above.

**H. LATE PROPOSALS**

Late proposals will not be accepted. It is the responsibility of all firms to ensure that the proposal arrives in the office of the Building & Grounds Department by, or prior to, the date and time specified in the RFP.

**I. REJECTION OF PROPOSALS**

Summit County reserves the right to reject any or all proposals received, to waive informalities and minor irregularities, and to accept any portion of a proposal deemed to be in the best interest of Summit County.

**J. PROPRIETARY INFORMATION**

Any restrictions on the use of data contained within a proposal must be clearly stated in the proposal itself. Proprietary information submitted in response to this RFP will be respected in accordance with applicable Summit County Procurement Regulations.

**K. MATERIAL OWNERSHIP**

All material submitted regarding the RFP becomes the property of Summit County and will be returned to the proposing firm at the County's option. Summit County reserves the right to use any or all ideas presented in reply to this RFP, subject to limitations outlined in (J) Proprietary Information.

Disqualification of a RFP does not eliminate this right.

**L. INCURRING COSTS**

Summit County is not liable for any cost incurred by a firm in developing its proposal unless stated otherwise in the RFP. Awarded vendor(s) may elect to extend the resulting contract or price agreement, pricing, terms and conditions to any Colorado political subdivision, but is not obligated to do so.

**M. RFP CLOSING DATE**

All proposals must be received by the date and time specified in the RFP. In the event of an emergency situation (i.e., large snowstorm, tornado, etc.), which causes the Board of County Commissioners (BOCC) to close the Summit County offices, the Building & Grounds Department has the authority to reschedule the RFP closing date. All firms will be allowed to resubmit their proposals prior to the new date and time specified.

**N. INSURANCE**

The successful firm will be required to provide any or all of the following insurance coverage at its own expense and maintain such coverage for the duration of the contract:

1. Standard Workers' Compensation and Employer's Liability Insurance, including occupational disease, covering all employees engaged in the performance of work at the site.
2. Comprehensive General Public Liability and Property Damage Insurance:

Bodily Injury:	\$150,000	(per person)
	\$600,000	(each occurrence)
Property Damage:	\$600,000	(each occurrence)

Comprehensive Auto Liability and Property Damage Insurance:

Bodily Injury	\$150,000	(each person)
	\$600,000	(each occurrence)
Property Damage	\$600,000	(each occurrence)

**NOTE: THE COUNTY SHALL BE NAMED AS ADDITIONAL OR CO-INSURED ON THE INSURANCE CERTIFICATE.**

If Workers' Compensation insurance is carried by the State Compensation Insurance Fund, evidence of such coverage shall be submitted on a certificate form or, if the insurance is by private carrier, evidence shall be on certificate of insurance. Evidence of coverage shall be submitted to the Building & Grounds Department.

3. Professional Liability (if applicable) must be commensurate with risks of services provided under the resulting award of contract.
4. Errors and Omissions, (if applicable) which must be commensurate with risks of services provided under the resulting award of contract.

**O. CONFLICT OF INTEREST**

Failure to disclose a conflict of interest is a misdemeanor criminal offense under Colorado Law. Such conflict may arise if any public official exercises any substantial discretionary function in connection with a government contract, purchase, payment or other pecuniary transaction without necessary disclosures as defined by Colorado Revised Statutes (C.R.S.) Section 18-8-308 as amended.

**P. EVALUATION PROCESS**

**1. Committee**

An Evaluation Committee comprised of personnel from various Summit County departments (and, if applicable, other individuals the County chooses to be part of this committee) will evaluate all proposals received in a timely manner for completeness and the firm's stated ability to meet all specifications as outlined in the RFP.

**2. Disqualification**

Failure by a firm to provide all information requested in the RFP may result in disqualification of the proposal.

**3. General Evaluation Criteria**

Examples of evaluation criteria by which each firm's submitted proposal will be evaluated are as follows:

- a. Fee Schedule, including additional, optional and or reimbursements costs or services as outlined in the RFP.
- b. Technical content of the proposal, methodology, understanding of and approach to the project
- c. Previous background and experience of the firm relevant to this RFP
- d. Workload
- e. Consultants proposed for this project (if applicable)
- f. Experience of staff assigned to this project
- g. Proposed schedule and Estimated time required for completion of the project
- h. Location of offices
- i. References, including contact names and phone numbers
- j. Mountain Construction experience
- k. Past experience with vendors
- l. Willingness of the firms to accept and negotiate under the conditions of the Summit County contract as submitted within this RFP.

Information submitted by the vendor should be in the order as outlined in the RFP Requirements and must clearly address each item. Each item listed in the RFP Requirements will be given a numeric weight and will be evaluated and scored independently by each Evaluation Committee member.

**4. Short List**

The Evaluation Committee may short-list the firms whose proposals are considered to be in the best interest of the County. Those firms may be scheduled for an interview with the committee.

**5. Interviews**

The purpose of an interview is to gain a better understanding, by all parties, of the work to be performed. Firms selected to be interviewed will be contacted and scheduled, in no particular order, to meet with the Evaluation Committee. A time limit is set for each interview and is precisely adhered to. Interviews will be held during regular working hours. During the interviews, additional general and/or fee information may be requested from each firm. A specific date and time will be required to supply the additional information to the Building & Grounds Department. The Facilities Director will then submit this information to the Evaluation Committee. Any additional information will become part of the submitted proposal and, subsequently, part of the final contract. The Evaluation Committee will determine based on (1) evaluation of the submitted proposals, (2) any information gathered during the interview process and (3) all additional submitted information, which firm will be contacted to negotiate a contract.

**6. Negotiations**

The firm selected to negotiate a contract will meet with the Evaluation Committee at a specified date and time. The contract terms and conditions will be reviewed, discussed, negotiated and finalized for recommendation for approval by the Attorney's office, County Manager and BOCC. In the event a contract cannot be negotiated with the first firm selected, the Evaluation Committee will select a second firm to repeat the negotiation process, and a third firm, if necessary.

**7. Recommendation**

The objective of the Evaluation Committee will be to recommend the firm whose proposal is most responsive to Summit County's requirements while staying within the funds budgeted. The specifications within this RFP represent the minimum performance necessary for response by any interested firm.

Upon recommendation by the Evaluation Committee and the Department Head, the contract will be presented to the County Manager for approval. All required signatures, as well as approval by the Budget Office, must be obtained prior to submittal for approval.

All contractual documentation will become public information, according to C.R.S., Title 24, Article 72, for public (open) records, upon recommendation to the BOCC.

**Q. AWARD**

A Notice of Award will be issued to the successful Contractor. Any final documentation necessary to complete the contract requirements will be requested at that time (i.e., Performance Bond, original Certificates of Insurance) and the firm will be given ten (10) days from date of the Notice of Award to acknowledge and comply with these requirements. Final negotiation of the contract must occur within ten (10) days of Summit County's issuance of a Notice of Award.

Failure to comply with the requirements of the Notice of Award may result in the termination of the contract. The contents of the proposal by the successful firm will become a part of the contractual obligation if a Notice of Award action ensues. Failure by the successful firm to accept the obligations specified in a purchase order, contract or similar acquisition instrument will result in cancellation of the award and loss of any Bid Security. Such firm may be restricted from future solicitations for a minimum period of one (1) year.

Once all required documentation is received, a fully executed copy of the contract will be sent to the successful firm.

**GENERAL SPECIFICATIONS**

**SUMMIT COUNTY  
BUILDING & GROUNDS DEPARTMENT**

**GENERAL SPECIFICATIONS**

**Justice Center HVAC Upgrade**

**A. DEFINITIONS:**

- Cost of the Work: The Cost of Constructing & Completion of all the Work as outlined in RFP.
- Manufacturer: The manufacturer of the products used by the Contractor Firm or Team.
- Contract Documents: The Contacts, specifications and bid proposals developed and used between the Owner and Contractor for construction and completion of the project.
- Contractor: The General Construction Contractor(s) selected to complete this Project.
- Owner: Summit County Government of Colorado.
- Owner's Representative: The person designated as the County's Representative.
- Project: The work defined in the RFP for completion of required services.
- Project Cost: Equipment, Labor and Materials costs for the removal and disposal of all existing materials. Equipment, Labor and Materials cost for repair and installation of all new materials. Equipment, labor and materials cost for any mechanical equipment removal and replacement costs. Owner-supplied labor and material, and any other cost associated with the Project.
- Work: The construction and services required by the Contract Documents with the Contractor(s)
- ACRONYM DEFINITIONS
  - SCG Summit County Government
  - BGD Building & Grounds Department
  - SC Summit County
  - SCCH Summit County Courthouse

**B. DESCRIPTION OF PROJECT AND PROJECT CONCEPT**

1. **General Information.** The Summit County Building & Grounds Department is seeking proposals from qualified experienced Flooring firms for removal of existing carpet and cove base and installation of new carpet, cove base and transitions in the first, second and third floor office areas and the first floor entry and hallway.

**CONTRACTOR RESPONSIBILITIES:**

Contractors are responsible to supply all labor, equipment, materials, and means, methods and inspections required to complete the project. The Contractor, his employees and consultants are expected to adhere to all OSHA safety requirements. Contractor to provide a guarantee through engineered specs that the system will work to design intent.

**Applicants unable or unwilling to meet minimum qualifications need not submit a proposal!**

**SUBMITTAL REQUIREMENTS:**

- I. Proposals shall adhere and be submitted in the following format:
  - a. **Section 1 – Introductory Information to include:**
    1. Letter of introduction.
    2. Brief description of company policies, procedures and philosophy.

3. List of current equipment assets and type of equipment to be used to perform services.
- b. **Section 2 – Current and Future Company Information**
  1. Describe ability to perform services and provide current number of employees and list names of company principals.
  2. Current & anticipated future contractual commitments and workloads. Include reference names, telephone numbers and contact person.
- c. **Section 3 – Fee Schedule** (Include the following)
  1. Breakdown of costs
    - a. Refer to Breakdown of Cost sheet included in the “Documents to be Returned” section of this RFP.
- d. **Section 4 - Copies of Insurance & References**
  1. **Insurance**  
Applicants must provide proof of all insurance documentation conforming to minimum requirements as required by Summit County Government.
- e. **Section 5 - Proposed Schedule for Project Completion**
  1. Contractor shall provide a proposed schedule of services for completion of the project.
  2. Contractor shall identify the earliest starting date their firm can begin to provide services.

### **SUPPLEMENTAL INSTRUCTIONS**

#### **II. TERMS AND CONDITIONS OF REQUEST FOR BID:**

1. Summit County reserves the right to reject any and all proposals, to consider alternatives, to waive irregularities and to re-solicit proposals.
2. Summit County reserves the right to conduct such investigations of, and discussions with, those who have submitted proposals ("Proponents") or other entities as it deems necessary to assist in the evaluation of any proposal or to secure maximum clarification and completeness of any proposal.
3. All proposals submitted must be valid for a minimum period of 120 days after the date of the proposal opening. Each Proponent must submit with the proposal a list of all subcontractors, independent contractors or sub-consultants employed or proposed to be employed by the Proponent in the performance of the contract.
4. Summit County reserves the right to select the most responsible and responsive proposal which it finds to be within the best interest of Summit County.
5. The following criteria shall be considered in evaluating the proposals.
  - a. Cost.
  - b. The reputation, experience and efficiency of the Proponent.
  - c. The ability of the Proponent to perform the contract and provide the services within the time specified.
  - d. Responsiveness to the RFP format and submittal conditions.
  - e. The comparative quality of the goods and services bid.
  - f. The Proponent's performance under previous contracts with Summit County.
  - g. The ability of the Proponent to provide future services.
  - h. The number and scope of conditions attached to the proposal.
  - i. The Proponent's interest in the project, as well as their understanding of the project scope and the specific requirements of Summit County.
  - j. The application of all the above criteria to any sub-consultants, subcontractors or products to be utilized by the Proponent.
6. All proposal documents shall become the property of Summit County.

7. Summit County makes no guarantees to any Proponent until such time as Summit County approves the negotiated contract.

**KEY DATES**

Request for proposals advertised	05/14/10 – 05/27/10
Pre-proposal meeting	05/28/10 at 8:30 A.M.
Proposals received by Buildings & Grounds	06/10/10 before 1:00 P.M.
Bid opening	06/10/10 at 1:15 PM
Interview Process	06/10/10 – 06/11/10
Contract Award	No later than 06/14/10

Bid opening will be held on Thursday, June 10, 2010 at 1:15 PM in the County Commons building located at 0037 Peak One Drive, Frisco, CO on the second floor.

## **Description**

### **Justice Center HVAC Upgrade**

1. Replace existing fan system with a fan wall type of system to increase overall airflow to meet original design intent
  - Air handler unit must remain in place
  - Main forward curve fan system will be replaced with a backward incline plug type fan set up as a dual fan wall
  - Existing fan module to be removed from existing air handling system and replaced with a dual fan wall type system
  - Fans to be configured such that they fit in the existing space limitations
  - Fans to be sized at 3" water column on the supply
  - Fans to be reconnected to the existing variable frequency drive.
2. Replacement of the existing supply and return duct sound attenuators
  - Model to have a lower pressure drop - maximum allowed pressure drop to be .3" water column on the return and .4" water column on the supply
  - Refrigerant piping will need to be removed for access to the return attenuator.
3. Replacement of VAV box with hot water reheat in Judge's chambers with a new 7" box.
  - New box to have a new hot water coil
  - Contractor responsible for direct digital control (DDC) system modifications and balancing
4. Addition of a hot water booster pump to increase hot water flow to the addition area.
  - Pump to be installed in the ceiling plenum
  - Drain pan to be installed beneath pump with drain piped to an exposed area that will prevent damage should the pump leak.
  - Pump to be integrated into the existing DDC system
  - Contractor responsible for all wiring, control connections, and programming of the DDC system
5. Installation of insulated return duct from jury room to judge's chamber with 90-degree duct turned up on each end

#### **Owner Responsibilities**

- Provide access to building
- Provide all original specs
- Remove & replace fire suppression piping
- Responsible for line voltage to pump

#### **Contractor Responsibilities**

- Provide a written guarantee through engineered specs that system will work to design intent
- Provide specs on all proposed equipment
- Provide three (3) copies of equipment schedules for O&Ms
- Haul away all trash and debris associated with project
- Clean work site daily
- Provide access panel for booster pump
- Protection of all existing infrastructure and furnishings

Seal all penetrations with an approved fire caulk

Balance air handler and associated VAVs (owner to be present)

All programming to DDC control system (Honeywell webs with Spyder)

Provide authorization for background checks for all employees on project

Work to be performed Sept 11-19, 2010 (building must be on-line by Sept 20, 2010)

**DOCUMENTS TO BE RETURNED**

**TO**

**BUILDING & GROUNDS**

**SUMMIT COUNTY  
BUILDING & GROUNDS DEPARTMENT  
RESPONSE CHECKLIST**

**JUSTICE CENTER HVAC UPGRADE**

The firm submitting this proposal is required to submit those items listed below in full as a part of the proposal package.

Failure to submit any of the documents listed below with your proposal, or failure to acknowledge any addendum, or submitting your proposal with any limitation, condition or provision not requested, may be cause for rejection of your proposal.

**THIS CHECKLIST MUST ACCOMPANY YOUR PROPOSAL PACKAGE**

Please check each item indicating compliance.

	RESPONSE CHECKLIST
	QUALIFICATION STATEMENT
	ADDENDUM(S) ACKNOWLEDGED (IF APPLICABLE)
	COPIES OF INSURANCE AND WORKERS COMPENSATION CERTIFICATES (as outlined in RFP)
	ONE (1) ORIGINAL AND ONE (1) COPY OF PROPOSAL PACKAGE
	TIMELINE/BREAKDOWN OF COST SHEET

PLEASE READ THE “**INSTRUCTIONS FOR SUBMITTING PROPOSALS**” INCLUDED IN THIS PACKAGE.

<b>COMPANY</b>	<b>TELEPHONE NUMBER</b>
<b>AUTHORIZED REPRESENTATIVE (PRINT)</b>	<b>TITLE</b>
<b>AUTHORIZED SIGNATURE</b>	<b>DATE</b>

**TIMELINE**

<b>Start date</b>	/ /
<b>Completion date</b>	/ /

**BREAKDOWN OF COST**

1.	\$
2.	\$
3.	\$
Cost 'Not to Exceed'	\$

**SUMMIT COUNTY GOVERNMENT  
BUILDING & GROUNDS DEPARTMENT  
QUALIFICATION STATEMENT**

**Justice Center HVAC Upgrade**

This statement will provide information, which will enable the County to evaluate the qualifications of your firm and staff with regard to the requirements of this Request for Proposal.

Please complete this form in its entirety and submit it (in the number of copies requested) along with the other required proposal documents.

PLEASE PRINT ALL INFORMATION

Firm Name: \_\_\_\_\_

Location Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Title: \_\_\_\_\_ Signature: \_\_\_\_\_

1. Type of Business:    Corporation                  Partnership                  Sole Proprietorship  
   Joint Venture                  Other \_\_\_\_\_

2. Type of License and location: \_\_\_\_\_

3. Type of Service to be provided for RFP: \_\_\_\_\_

4. Number of years in this type of business: \_\_\_\_\_

5. What other names has your company operated under (list all):

6. Have you or your firm ever failed to complete work awarded to you? yes \_\_\_\_ no \_\_\_\_  
if 'yes', explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. On a separate sheet, provide a brief history of your firm, staff size, and experience. Submit a resume for the project manager and each key personnel assigned to this project.

QUALIFICATION STATEMENT  
PAGE TWO

8. Within the last 5 years, has any officer or partner of your organization ever been an officer or partner of another organization that failed to complete a contract ?      yes \_\_\_\_\_      no \_\_\_\_\_  
if 'YES' explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Has your firm or any partner(s) or officer(s) ever been involved in any bankruptcy action?  
yes \_\_\_\_\_      no \_\_\_\_\_      If 'YES' explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Are you currently involved in any litigation with an owner or other government agency?  
yes \_\_\_\_\_      no \_\_\_\_\_      If 'YES' explain type, kind (plaintiff, defendant, etc.) and state the current status: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Bank Reference: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

12. List Three (3) similar projects (local or state-wide) from the past five (5) years. Include location of project, contact name, address, phone number, contract amount. \* Note: detailed information on these projects may also be requested in the RFP package \*

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

QUALIFICATION STATEMENT  
PAGE THREE

List current similar projects (local or state-wide) under contract. Include location of project, contact name, address, phone number, size of project (contract amount). \*Note: detailed information on these projects may also be requested in the RFP Package\*

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you anticipate using sub-contractors on this project, list those sub-contractors. Include name, address, phone, and type of work.

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bonding Company and agent:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Current Bonding rate: \_\_\_\_\_

Largest individual project bond to date: \_\_\_\_\_

Date: \_\_\_\_\_

Surety reference for last five (5) years: \_\_\_\_\_  
\_\_\_\_\_

**IF ADDITIONAL INFORMATION IS PROVIDED ON A SEPARATE SHEET FOR ANY OF THE QUESTIONS, CLEARLY SPECIFY WHERE THE INFORMATION CAN BE LOCATED IN YOUR PROPOSAL PACKAGE.**