



Dillon Reservoir Recreation Committee Grant Program

The Dillon Reservoir Recreation Committee (DRReC) Grant Program is designed to provide funding to Local Governments, and State and Federal Agencies that manage land within the Dillon Reservoir Recreation Area (DRRA). The DRReC Grant Program aims to support infrastructure improvement and planning projects that also support DRReC's core mission:

Protect, preserve and manage recreational lands and waters for the benefit and enjoyment of Summit County citizens and visitors to the Dillon Reservoir Recreation Area.

DILLON RESERVOIR RECREATION COMMITTEE (DRReC):

Owned and operated by the Denver Water Board, Dillon Reservoir is the largest water storage facility in the Denver Water system. Recreation within the Dillon Reservoir Recreation Area (DRRA), which includes the reservoir surface and adjacent properties, is managed by the interagency [Dillon Reservoir Recreation Committee](#) (DRReC). The DRReC is comprised of the Denver Water Board, Town of Dillon, Town of Frisco, Summit County Government, and U.S. Forest Service.

The DRReC collects special use and event permitting fees, a percentage of Dillon Marina and Frisco Marina revenue, and funds from the Denver Water Board to manage recreational use on Dillon Reservoir. This grant program aims to further reinvest DRReC funds in projects that may fall outside of the DRReC's day-to-day efforts, but support its overall mission.

ELIGIBLE ENTITIES:

Entities eligible for grant funding include the jurisdictions comprising the Dillon Reservoir Recreation Area: Denver Water, Summit County, U.S. Forest Service, and the towns of Frisco and Dillon. These entities own and/or manage the infrastructure supporting recreational use within the DRRA.

ELIGIBLE PROJECTS:

Eligible projects are those that directly support the DRReC mission and fall within the boundaries of the DRRA. Capital/facilities projects funded under this grant program shall be free and open to the public. Project eligibility is at the DRReC's discretion. Potential applicants are encouraged to review their proposal with the DRReC in advance of submitting an application.

Grants request amounts between \$10,000 and \$50,000 will be considered. In select situations the DRReC will allow an applicant to pursue funding above the \$50,000 cap. To make such a request, the applicant must first contact DRReC staff directly to discuss the project and gain DRReC approval prior to submitting a grant request. Projects likely to be approved for grant requests of \$50,000 or more should be regional in nature and include multiple project partners. Applicants are required to demonstrate a minimum 25% cash and/or in-kind match.

HOW TO APPLY:

Links to the application documents can be found on the DRReC webpage at the following URL: <http://www.summitcountyco.gov/234/Dillon-Reservoir-Recreation>.

For additional information, contact Jason Lederer at Jason.Lederer@SummitCountyCO.gov, or (970) 668-4213.



Instructions

The grant application consists of seven sections, each of which must be completed for your proposal to be considered.

- **Contact Information** - edit, create and delete contacts for your organization. It is important that we have the most current contact information on file.
- **Organization Information** - basic information such as name and address
- **Organization Details** - this sections asks you to upload several documents (documents to be uploaded)
 - Annual Organization Operating Budget (REQUIRED)
 - Organizational Leadership Member List (REQUIRED)
- **Project Information** - this section asks you to give general information about the proposed project as well as upload a Project Budget.
- **Project Plan & Outcome** - this sections asks you to describe the changes anticipated as a result of the project and how the change will be measured
- **Meeting DRReC's Mission** - This sections asks how your project will contribute to supporting DRReC's mission
- **Statement of Understanding** - Agree to the Terms & Conditions and a signature

General Guidelines:

- An asterisk (*) indicates a REQUIRED field.
- Don't forget to check your spelling and proofread your responses.
- Applications may be submitted directly to the DRReC staff person via email using the information on Page 1 of this grant application. Electronic submissions should be in .xls, .xlsx, .doc, .docx and .pdf formats and a maximum file size of 5 MB. **PDFs are preferred**. Paper copies may also be submitted at the following address:

Summit County Open Space and Trails
c/o Dillon Reservoir Recreation Committee
P.O. Box 5660
0037 Peak One Drive
Summit County, Colorado 80443

- **DEADLINES** : The annual grant application deadline is the first Friday following the Labor Day holiday.



SAMPLE APPLICATION

Contact Information

Fill in your contact details.

Salutation , First Name , Last Name , Title , Address , City , State , Zip Code , Telephone , Email Address

Organization Information

Enter the details of the organization.

Legal Name , Address , City , County , State , Zip Code , Telephone , Website Address

Organization Details

- *Total Annual Organization Budget** Enter the total annual Organization budget.
- *Annual Organization Operating Budget** Provide the annual operating budget for the **ORGANIZATION** .
- Audited Financial Statement** Provide an audited financial statement, audited financial review, or any independent financial review that has been done for your Organization. (Note: The Audited Financial Statement is not required.)
- Form 990** Provide your Organization's most current Form 990. Note: The Form 990 is not required.
- *Board Members Upload** Provide a list of current Board, Council, Committee, or other organizational leadership members including Name, Title, and Affiliation.

Project Information

- *Project Title** Provide the project title/name for the project for which you are applying.
 - *Grant Amount Requested** Enter the amount of funding you are requesting.
- PLEASE NOTE:** The Grant Amount Requested should be less than the Project Budget. It is recommended that a diversified budget be presented with at least 25% of



the Project Budget in cash and/or in-kind/non-financial support from another source.

- ***Project Budget** Enter the total amount for the Project Budget.
- ***Project Budget** Provide a detailed budget specific to the project for which you are applying. It should outline both expenses and income.

Expenses: This part of the budget should be a full accounting, by line item of all expenses for the project (totaling the amount requested).

Income: This part of the budget should include current and/or pending sources of funding.

PLEASE NOTE: If you are submitting a budget in Excel, you **MUST** have all data on only ONE worksheet/tab. If you capture data on more than one worksheet/tab only the first worksheet will be reviewed and considered as part of your application.

- ***Project Start Date** Enter the project start date.
- ***Project End Date** Enter the project end date.
- ***Project Summary** Summarize the proposed project. Briefly identify the project for which you are applying. Include the need, anticipated outcomes of the project, how the project fits into the organization’s goals and the intended impact on the overall community.

This is a **project overview** , not an overview of the organization. (1000 character maximum)

Project Outcome and Plan

- ***Need for Project** Please give a clear, concise description of the problem/need that the project seeks to address. (2000 character maximum)
- ***Project Activities** Describe how the proposed project will impact the identified problem/need and benefit the overall community. (2000 character maximum)
- ***Target Area** Specify the targeted user groups, and/or geographic areas to be served and how the public will benefit from the proposed project. Be specific in describing the anticipated reach of the project. (500 character maximum)
- ***Project Partners** Describe the role of partners/collaborators in your project and how the partnership/collaboration will increase the effectiveness, efficiency and/or reduce costs. If relevant, include a list of formal agreements that are required for project implementation (e.g. Interagency Agreement, School Board approval, Memorandum of Understanding,



etc.).

The response to this question should show that the community in which the applicant plans to implement a project has been considered and all stakeholders have been included/consulted (this includes organizations with similar missions). Do not list organizations that do like work or have a similar mission if they do not have an active role in the delivery of the project. (1000 character maximum)

All projects should have at least ONE partner.

A “Partner” is defined as any other entity or group that is formally involved in supporting the project and ensuring its success. A partner may be another nonprofit organization, a business, a government office, a school, a group of community volunteers, etc.

***Capacity To Implement Project**

Describe the organization’s capacity to implement the proposed project. For example: staff has necessary expertise/training to implement and support the project; a project of this financial scope has been successfully executed in the past; there is a diverse, well represented Board or other leadership overseeing the project; etc.

Meeting the DRReC’s Mission

This grant program aims to support projects that demonstrate a strong focus on preserving and managing recreational lands and waters for the benefit and enjoyment of Summit County citizens and visitors to the Dillon Reservoir Recreation Area (DRRA). The DRRA is truly the sum of its parts, and a recreationally vibrant and viable DRRA is dependent upon the actions and success of agencies and towns comprising the reservoir and shoreline. Projects should demonstrate that they contribute to sustaining public access to permissible recreational uses within the DRRA and support DRReC’s organizational mission.

Definitions:

Community development is the process or effort of building/improving a community with emphasis on activities that improve a community’s ability to sustain itself, grow, and prosper.

Sustainability refers to the ability of an organization, program, or project to help the community continue to exist, meet demand, and prosper into the future.

Sustainable Benefit refers to an outcome or result that is sustainable over time and contributes to increase levels of community success and viability.

***Recreational Capacity (Short-Term Impact)** How does the project described help provide access to, and capacity within, the DRRA? Describe what will be gained by Summit County citizens and visitors to the DRRA that does not currently exist, or is not currently being accomplished? (2000 character maximum)



- *Recreational Sustainability (Long-Term Impact)** Describe how the project contributes to sustaining recreational use within the DRRA, while simultaneously protection and preserving Dillon Reservoir and adjacent areas. Explain how the project activities lead to long-term benefits for the community and DRRA. (2000 character maximum)

- *Project Sustainability** Describe how the project impact will continue beyond the initial funding year. If the project requires ongoing funding, specifically address how the funding will be secured. If additional funding is not required, specifically address how the project will continue to operate. (2000 character maximum)

- *Impact Statement** In ONE SENTENCE, describe how the proposed project will support DRReC’s mission.

For example: “The Town of Dillon will develop a new natural surface, non-motorized trail in order to facilitate improved access to a popular section of the Dillon Reservoir shoreline that has become degraded by social trails and uncontrolled access.” (350 character maximum)

Statement of Understanding

If awarded, grant funds must be used for developing and implementing the project as described in the application, unless additional clarification is provided in the award letter received at time of funding. A mid-year and end-of-year review must be completed and submitted. The mid-year review will be sent six months from date of award and the end of year review will be sent one-year from date of award. An email with instructions for completing the mid-year and end-of-year reviews will be will be sent to the contact person listed in this application. The Dillon Reservoir Recreation Committee has the right to disseminate information and materials developed as a result of the project.

***Statement of Understanding** Do you agree to the terms & conditions described in this Statement of Understanding?
Yes or No?

*** Signature** _____

***Date** _____