

TO REGISTER AS A CONTRACTOR:

1. This application will only be accepted in person; it may not be mailed or faxed in to our office.
2. Have your insurance agent send a CERTIFICATE OF INSURANCE with Summit County as the CERTIFICATE HOLDER to Summit County Building Department, PO Box 5660, Frisco, CO 80443 or fax it to 970-668-4255. We require General Liability Insurance with minimum coverage of \$300,000.
3. Pay registration fee. We do not accept credit cards. (Fee details in registration form.)
4. List people on the last page of the application who are allowed to pull permits. These names are company employees only. Name of person turning in this paperwork must be on the list. This person must be an employee of the company, not the homeowner.
5. Person turning in application for the contractor registration must present a photo I.D.

FOR PLUMBERS & ELECTRICIANS:

1. Plumbers and Electricians are required to show their Master's License and their State Contractor's License from the State of Colorado.

FOR ALTERNATIVE ENERGY CONTRACTORS:

1. Alternative Energy Contractors are required to have NABCEP certification.

SUMMIT COUNTY
BUILDING INSPECTION DEPARTMENT

CONTRACTOR REGISTRATION APPLICATION

TODAY'S DATE _____

1. COMPANY INFORMATION:

COMPANY NAME _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE # (____) _____ - _____

PHYSICAL ADDRESS _____

CITY _____ STATE _____ ZIP _____

e-mail address _____

FAX# _____ PAGER# _____ MOBILE# _____

2. OWNER/PRESIDENT OF COMPANY:

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE # (____) _____ - _____

*****PLEASE CHECK WHAT TYPE OF CONTRACTOR YOU ARE REGISTERING AS*****

	<u>INITIAL FEE</u>	<u>RENEWAL FEE</u>
<u> </u> GENERAL CONTRACTOR	\$100.00	\$50.00
<u> </u> SUB-CONTRACTOR	\$100.00	\$50.00
<u> </u> MECHANICAL CONTRACTOR	\$100.00	\$50.00
<u> </u> PLUMBING CONTRACTOR	NO FEES	NO FEES
<u> </u> ELECTRICAL CONTRACTORS	NO FEES	NO FEES
<u> </u> ALTERNATIVE ENERGY CONTR.	\$100.00	\$50.00

- A. A CERTIFICATE OF GENERAL LIABILITY INSURANCE MUST BE PROVIDED TO THE BUILDING DEPARTMENT AT THE TIME OF REGISTRATION. THIS CERTIFICATE OF INSURANCE MUST SHOW SUMMIT COUNTY BUILDING DEPARTMENT LISTED AS THE CERTIFICATE HOLDER. CERTIFICATES MUST ALSO SHOW POLICY NUMBERS, EFFECTIVE DATES, EXPIRATION DATES AND MINIMUM LIMITS OF \$300,000 GENERAL LIABILITY INSURANCE.
- B. I FURTHER CERTIFY THAT IF I TERMINATE MY ASSOCIATION WITH THIS COMPANY, OR FOR ANY REASON CEASE TO BE THE QUALIFYING PARTY, I WILL NOTIFY THE SUMMIT COUNTY BUILDING INSPECTION DIVISION OF THIS FACT, IN WRITING, WITHIN THIRTY DAYS.
- C. I AGREE TO FURNISH THE BUILDING DEPARTMENT WITH A PICTURE I.D. OF THE REGISTRATION APPLICANT AT THE TIME OF APPLICATION.
- D. I UNDERSTAND THAT THE BUILDING DEPARTMENT MAY REQUIRE PHOTO IDENTIFICATION FROM ALL PARTIES WHO ARE AUTHORIZED TO OBTAIN PERMITS UNDER THIS REGISTRATION/LICENSE.
- E. I UNDERSTAND THAT REGISTRATIONS FOR ALL GENERAL CONTRACTORS, SUB-CONTRACTORS AND MECHANICAL CONTRACTORS EXPIRE ON DECEMBER 31ST OF THE YEAR THE REGISTRATION WAS ISSUED.
- F. ELECTRICAL AND PLUMBING CONTRACTORS' REGISTRATIONS WILL EXPIRE ON THE SAME DATE THAT THEIR STATE LICENSE EXPIRES.
- G. ALTERNATIVE ENERGY CONTRACTORS' REGISTRATIONS WILL EXPIRE ON THE SAME DATE THEIR NAPCEP CERTIFICATION EXPIRES.

APPROVED PERSONNEL FOR SIGNING PERMITS

The following people **employed by the above named company** have permission to sign for all applicable permits. **Only the people listed will be allowed to pull permits.**

PRINT NAME

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

THANK YOU