



## TRANSIT DEPARTMENT

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### **SUMMIT COUNTY TRANSIT BOARD**

Wednesday, April 24, 2019, 8:15 a.m.

#### **SUMMARY MINUTES**

#### **I. CALL TO ORDER**

The Meeting of the Summit County Transit Board on Wednesday, April 24, 2019 was called to order by Chair, Kent Willis, at 8:15 a.m. in the Loveland Room of the Summit County Community Center, 0151 Peak One Boulevard, Frisco, Colorado.

#### **II. ROLL CALL**

Board Members present and answered to the roll call were:

Kent Willis, Chair – Town of Frisco  
Liz Burnham – Ten Mile Basin (At Large Member)  
Tom Daugherty – Town of Silverthorne  
Bentley Henderson – Summit County (Alternate)  
Kyle Hendricks – Keystone Ski Resort  
Elisabeth Lawrence – Summit County  
Patrick O’Sullivan – Arapahoe Basin Ski Resort  
Ted Pilling – Upper Blue Basin (At Large Member)  
Jen Pullen – Town of Breckenridge  
Steve Swanson- Lower Blue Basin (At Large Member)  
Ryan Thomas – Breckenridge Ski Resort

Staff present were as follows: Curtis Garner, Transit Director; Geoff Guthrie, Operations Manager; Bruce Camping, Planner; and Vivian Pershing, Administrative Assistant.

Additional Attendees: Margaret Bowes, Executive Director, I-70 Coalition and Tom Koehler, Founder, Our Sustainable Voice.

#### **III. APPROVAL OF AGENDA**

The minutes from the March 27, 2019 Summit County Transit Board Meeting and the April meeting agenda were reviewed. A motion was made by Patrick O’Sullivan and seconded by Tom Daugherty to approve the minutes. A motion was made by Jen Pullen and seconded by Mr. Daugherty to approve the agenda. Both motions passed unanimously by the board present.

#### **IV. RECOGNITION OF GUESTS AND PUBLIC COMMENTS**

Margaret Bowes was welcomed as a guest. As Executive Director of the I-70 Coalition, a non-profit organization representing 28 local governments and businesses along Colorado’s I-70 mountain corridor, she reviewed its goals to advocate for improvements with plans and processes on the I-70 mountain corridor, support transportation funding initiatives and develop and implement travel demand management strategies. Tom Koehler, founder of Our Sustainable Voice, was welcomed again as a guest. He noted the public access trailhead designations are listed on the printed Summer Summit Stage schedule and his goal of Stage bus stops being designated on the Forest Service trailhead maps.

## **V. REGULAR MONTHLY UPDATE ITEMS**

### **A. Financial Report**

Curtis Garner discussed the March Transit Budget Report in detail, focusing on current operating expenditures, services, staffing and maintenance. Bentley Henderson reviewed the reserve balance and mentioned grant funding opportunities. Chair Kent Willis asked for questions. Mr. O'Sullivan offered support for grants in producing a letter of recommendation from stakeholders. The Financial Report was approved unanimously by the board present.

### **B. Operations Report**

Geoff Guthrie discussed the March Transit Operations Report in detail, focusing on current fixed-route passenger counts, ridership changes by route, operating expenditures, current mass transit sales tax receipts and staffing levels. Mr. Garner mentioned fuel fluctuations may have an impact on operations. Elisabeth Lawrence inquired on ridership impacts during avalanche and weather-related road closures. Jen Pullen asked of responses on pet policy and Mr. Guthrie responded there were none. The Operations Report was approved unanimously by the board present.

### **C. Maintenance Report**

Mr. Guthrie reviewed maintenance staffing, work orders, preventive maintenance, bus availability, warranty issues, road calls and costs. Steve Swanson commented on bus availability. The Maintenance Report was approved unanimously by the board present.

## **VI. NEW BUSINESS**

### **A. DoubleMap Update**

Mr. Garner reported on DoubleMap's computer-aided dispatch reporting system and mobile app. Other goals were the automatic passenger counting system, on-board stop announcements, next bus signs at transfer centers and driver rostering run cut process.

### **B. Park County Commuter Bus Update**

Mr. Guthrie reported a good start to the Park County Commuter route and it's alignment with the Blue River schedule. It was successfully advertised via newspaper, emails and word of mouth.

### **C. FTC and Bus Barn Infrastructure Opportunities**

Ms. Bowes, Mr. Daugherty and Mr. Henderson discussed the direction and strategic vision for CDOT with Bustang, SnowStang and a regional multi-modal focus. Ms. Lawrence added information on the infrastructure bill and focus on electric vehicles.

## **VII. ADJOURNMENT**

The monthly meeting was adjourned at 9:10 a.m.